



Greater Roanoke Transit Company
1108 Campbell Avenue, S.E.
Roanoke, Virginia 24013

January 4, 2019

ADDENDUM: NO. 1 TO ALL OFFERORS:

Reference: Request for Proposal No. 18-GRTC-1029

Description: Employee Assistance Program

RFP Dated: December 13, 2018

Delivery To: Greater Roanoke Transit Company, Roanoke, Virginia

Due: January 10, 2019

The deadline for the proposal to be returned to GRTC has changed from January 10, 2019 to **January 23, 2019**. The time of 2:00 p.m. has not changed.

NOTE: A signed acknowledgement of this addendum must be received at the location indicated on the RFP either prior to the proposal due date and time or attached to your proposal. Signature on this addendum does not substitute for your signature on the original proposal document. The original proposal document must be signed.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tyler Linkenbaker".

Tyler Linkenbaker
Director of Procurement
540-982-0305 ext. 116
Fax- 540-982-2703

Printed Name of Firm

Signature/ Title

Date