

**SOUTHWESTERN VIRGINIA TRANSIT MANAGEMENT COMPANY**  
A SUBSIDIARY OF FIRST TRANSIT, INC  
MANAGEMENT CONTRACTOR FOR THE GREATER ROANOKE TRANSIT COMPANY

**Position Job Description**

**Department: Maintenance**

**Position: Mechanic 3rd Year**

**Reports to: Director of Maintenance**

**Position Status: Union Hourly Non-Exempt**

**JOB SUMMARY:**

This position is responsible for performing skilled preventative maintenance inspections and maintenance repairs of diesel transit vehicles and service vehicles with limited supervision. This position is charged with being instrumental in the strategic direction of the Southwestern Virginia Transit Management Company (SVTMC), a wholly owned subsidiary of First Transit, Inc., management contractor for the Greater Roanoke Transit Company (GRTC).

**ESSENTIAL RESPONSIBILITIES AND DUTIES**

- Performs scheduled preventative maintenance and makes repairs to diesel transit buses and service vehicles with limited supervision.
- Performs minor and major repairs as needed
- Diagnoses and repairs with limited supervision
- Maintains personal and shop tools in good order
- Works with drawings, specifications and service manuals
- Assists in the working on the service lane when needed.

**QUALIFICATIONS AND EXPERIENCE REQUIRED**

- Minimally, the Mechanic 3rd year position must have a high school diploma or general education degree (GED) or equivalent combination of (2) years of education and experience on working on diesel type vehicles and service vehicles.
- Must furnish own hand and power tools and toolbox.
- Must have or acquire within 90 days of employment a valid Virginia CDL Class B license.
- Must have ability to read and comprehend service manuals.

