

**GREATER ROANOKE TRANSIT COMPANY
BOARD OF DIRECTORS**

September 19, 2017

The Honorable Sherman P. Lea, Sr., and
Members of the Roanoke City Council
Roanoke, Virginia

Re: Special Meeting of Stockholder

Dear Mayor Lea and Members of City Council:

Pursuant to Section 2, Article II, By-Laws of Greater Roanoke Transit Company, this is to advise you that I am calling a Special Meeting of the Stockholder of the Greater Roanoke Transit Company to be held on **Monday, October 16, 2017, at 4:00 p.m.**, or as soon thereafter as the matter may be heard, in the Council Chamber, Room 450, 4th Floor, Noel C. Taylor Municipal Building, 215 Church Avenue, S. W., Roanoke, Virginia.

The purpose of the meeting will be to convene in a Closed Meeting to discuss and/or consider acquisition of real property for a public purpose and/or disposition of real property owned by Greater Roanoke Transit Company, generally known as Campbell Court, located at Salem Avenue and Campbell Avenue, S. W, in Roanoke, Virginia, and bearing Official Tax Map Nos. 1011105, 1011106, 1011107, 1011108, 1011109, 1011110, 1011116, 1011117, 1011118, 1011119, 1011120, 1011122, and 1011129, pursuant to Section 2.2-3711(A)(3), Code of Virginia (1950), as amended.

Sincerely,



Stephanie M. Moon Reynolds
Secretary

pc: Robert S. Cowell, Jr., Vice President of Operations, GRTC
Sherman M. Stovall, Assistant Vice President of Operations, GRTC
Daniel J. Callaghan, General Counsel, GRTC
Amelia C. Merchant, Acting Treasurer, GRTC
Laura Carini, Assistant General Counsel, GRTC
Carl Palmer, General Manager, Valley Metro, P. O. Box 13247, Roanoke, Virginia 24032
Kevin Price, Assistant General Manager, Valley Metro, P. O. Box 13247, Roanoke, Virginia 24032
Troy A. Harmon, Municipal Auditor