




DATE: May 2, 2017  
 TO: Sherman M. Stovall, GRTC Assistant Vice President of Operations  
 FROM: Carl L. Palmer, GRTC General Manager   
 SUBJECT: Award Memo for Repairs of Four (4) MCI Commuter Coaches for Greater Roanoke Transit Company (GRTC)

Background:

Through an Invitation for Bid (IFB) process, qualified bidders were solicited to provide a bid to repair four (4) MCI commuter coaches for GRTC.

The IFB was issued on March 23, 2017, to repair four (4) MCI commuter coaches (IFB# 17-GRTC-0323). By Thursday, April 27, 2017, at 2 p.m., two (2) bids were received for the repairs of four (4) MCI commuter coaches for GRTC.

GRTC's General Manager evaluated all bids and determined that ABC Bus, Inc, 17469 West Colonial Drive, Winter Garden, Florida 34787, submitted the lowest responsive and responsible bid for the repairs of four (4) MCI commuter coaches. The contract will be for a period of one (1) year, starting on June 1, 2017.

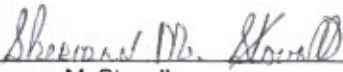
The totals below reflect the amount of each repair for coach 0901- 0904 that was required at the time the bid was due. The total amounts for each coach (0901-0904) may be less than indicated below once each coach is delivered to ABC Bus, Inc.

Bus #	Not to Exceed Totals for each bus
0901	\$32,678.39
0902	\$32,128.39
0903	\$32,128.39
0904	\$32,678.39
<b>NOT TO EXCEED TOTAL</b>	<b>\$129,613.56</b>

**Recommended Action:**

Accept the above bid from ABC Bus, Inc. and execute a contract with ABC Bus, Inc. for the repair of four (4) MCI commuter coaches for GRTC, on the terms set forth in the bid documents in the amount of Bus #0901 \$32,678.39, Bus #0902 \$32,128.39, Bus #0903 \$32,128.39 and Bus #0904 \$32,678.39, which total contract amount shall not exceed \$129,613.56, for a one (1) year period. The Contract will be from June 1, 2017, through May 31, 2018. All other bids shall be rejected.

The above recommendation is approved by the GRTC Assistant Vice President of Operations.

  
 Sherman M. Stovall  
 GRTC Assistant Vice President of Operations

5/3/17  
 Date

copy: Kevin Price, Assistant General Manager, GRTC  
 Stephanie Giles, Director of Finance, GRTC  
 Daniel Callaghan, GRTC General Counsel  
 Laura Carini, GRTC Assistant General Counsel