




DATE: January 23, 2017  
 TO: Christopher P. Morrill, GRTC Vice President of Operations  
 FROM: Carl L. Palmer, GRTC General Manager   
 SUBJECT: Award Memo for Overhaul of Four (4) MCI Commuter Coaches for Greater Roanoke Transit Company (GRTC)

**Background:**

Through an Invitation for Bid (IFB) process, qualified bidders were solicited to provide a bid to overhaul four (4) MCI commuter coaches for GRTC.

The IFB was issued on May 19, 2016, to overhaul four (4) MCI commuter coaches (IFB# 16-GRTC-0519). By Thursday, August 25, 2016, at 2 p.m., two (2) bids were received for the overhaul of four (4) MCI commuter coaches for GRTC.

GRTC's General Manager evaluated all bids and determined that ABC Bus, Inc, 17469 West Colonial Drive, Winter Garden, Florida 34787, submitted the lowest responsive and responsible bid for the overhaul of four (4) MCI commuter coaches. The contract will be for a period of one (1) year, starting on May 1, 2017.

The totals below reflect the amount of each repair for coach 0901- 0904 that was required at the time the bid was due. The total amounts for each coach (0901-0904) may be less than indicated below once each coach is delivered to ABC Bus, Inc.

Bus #	Not to Exceed Totals for each bus
0901	\$68,137.32
0902	\$18,899.65
0903	\$59,158.76
0904	\$62,657.59
<b>NOT TO EXCEED TOTAL</b>	<b>\$208,853.32</b>

**Recommended Action:**

Accept the above bid from ABC Bus, Inc. and execute a contract with ABC Bus, Inc. for the overhaul of four (4) MCI commuter coaches for GRTC, on the terms set forth in the bid documents in the amount of Bus #0901 \$68,137.32, Bus #0902 \$18,899.65, Bus #0903 \$59,158.76 and Bus #0904 \$62,657.59, which total contract amount shall not exceed \$208,853.32, for a one (1) year period. The Contract will be from May 1, 2017, through April 30, 2018. All other bids shall be rejected.

The above recommendation is approved by the GRTC Vice President of Operations.

For   
 Christopher P. Morrill  
 GRTC Vice President of Operations

  
 Date

copy: Sherman M. Stovall, Assistant Vice President of Operations, GRTC  
 Kevin Price, Assistant General Manager, GRTC  
 Stephanie Giles, Director of Finance, GRTC  
 Daniel Callaghan, GRTC General Counsel  
 Laura Carini, GRTC Assistant General Counsel